

Aboriginal Tourism Association of British Columbia (AtBC)
November 8, 2012

Coast Coal Harbour Hotel
1180 West Hastings Street,
Vancouver, BC
V6E 4R5

November 8th, 2012 AtBC Annual General Meeting
Draft Minutes

Meeting commenced at 1:07pm

Attendance:

Voting Members:

- Brenda Baptise, Takaya Tours
- Lillian Hunt, Umista Cultural Centre
- Lori Simcox, Takaya Golf Centre
- Sharon Bond, Kekuli Café
- Wade Grant, Musqueam Cultural Centre
- George Taylor, Lelala Dancers
- Wade Baker, Sky Spirit Studio
- Gloria Valencia, Red Earth Spirit (proxy vote)
- Douglas Green, Cariboo Chilcotin JetBoat Adventures
- Carol Ann Terreberry, Tsa-kwa-luten Lodge
- Denny Stobbart, Sasquatch Crossing Eco-Lodge
- Florence Jack, Xwisten Experience Tours
- Casey vanden Heuvel, Squamish Lil'wat Cultural Centre
- David Pinel, West Coast Expeditions
- Terry Raymond, Siska Traditions
- Chris Bower, Nk'mip
- Leslie Brown, Haida House at Tlaall (Haico)
- Cheryl Gregory, Cheryl's Trading Post
- Mirium Schilling, Xatsull Heritage Village
- Conrad Browne, Nakwakto Rapids

Non-Voting Members:

- Paula Cranmer-Underhill, Lhawathet Lalem
- Hazel Cruse, Metis Trading Post
- Angela Smith, Nakwakto Rapids
- Kevan Ridgeway, Vancouver, Coast & Mountain Tourism Association
- Stewart Anderson, Vancity
- Dawson Simmonds, Ravens View
- Allison Burns, Squamish Lil'wat Cultural Centre
- Glen Mandziuk, Thompson Okanagan Tourism Association
- Misty Paul, Native Education College

Funding Partners:

- Tracey Dunsford, Aboriginal Affairs and Northern Development Canada
- Phil Lee, Aboriginal Affairs and Northern Development Canada

AtBC Staff & Contractors:

- Keith Henry, AtBC Staff
- Henry Tso, AtBC Staff

- Paula Amos, AtBC Staff
- Cheryl Chapman, AtBC Staff
- Linda Calla, AtBC Staff
- Teresa Ryder, AtBC Staff
- Craig van der Merwe, AtBC Contractor
- Dana Schoahs, AtBC Contractor

1. Opening Prayer/ Opening Remarks

- George Taylor, Le lala Dancers
- AtBC Chairperson Brenda Baptiste and Co-Chair Lillian Hunt

2. Call to Order – Verification of quorum

- Chair AtBC Chief Executive Officer Keith Henry

Quorum was announced as 19 eligible stakeholders in attendance with one proxy.

Motion 20121108-01 Motion to nominate Keith Henry as Chair for the 2012 AtBC Annual General Meeting. Moved by Brenda Baptiste, seconded by Chris Bower.

All in favour, no opposed.

Motion carried.

3. Approval of Agenda

Motion 20121108-02 Motion to approve the 2012 AGM Agenda as presented. Moved by Terry Raymond, seconded by Paula Cranmer-Underhill.

All in favour, no opposed.

Motion carried.

4. Approval of 2011 AtBC Annual General Meeting Draft Minutes

Motion 20121108-03 Motion to accept the minutes from the 2011 Annual General meeting, as presented. Moved by Lillian Hunt, seconded by George Taylor.

All in favour, no opposed.

Motion carried.

5. AtBC 2011-2012 Annual Report

- AtBC 2011-2012 Program Final Report
- OSYE Campaign Video
- Klahowya Village 2012 Final Report
- AtBC Auditors Report – Financial Statements April 1st, 2011 – March 31st, 2012
- Approve Auditor for 2012-2013

Motion 20121108-04 Motion to approve the AtBC 2011-2012 Program Final Report and the 2012 Klahowya Village Final Report as presented. Moved by Chris Bower, seconded by Carol Ann Terreberry.

All in favour, no opposed.
Motion carried.

Motion 20121108-04 Motion to approve the AtBC audited financial statements for April 1st 2011 – March 31st 2012 as presented by Culver & Co. Moved by Carol Ann Terreberry, seconded by Casey Vanden Heuvel.

All in favour. No opposed.
Motion carried.

Motion 20121108-05 Motion to approve Culver & Co. to provide AtBC with audited financial statements for 2012 (April 1st 2012 – March 31st, 2013). Moved by George Taylor, seconded by Sharon Bond.

All in favour. No opposed.
Motion carried.

6. AtBC Five Year Plan 2012-2017 – Overview

Delegates directed the chair to accept the presentation as the information update that was presented during the AtBC Stakeholder Forum the previous date. Almost all individuals in attendance were present for the update.

7. AtBC Board of Director Elections

- AtBC Management Report

AtBC provided information for AtBC stakeholders to consider a board member application at the 2012 AtBC Annual General Meeting (AGM) being held Thursday, November 8th, 2012 in Vancouver, BC.

The AtBC Board is composed of six (6) regional, six (6) at large, and one (1) ex-officio position for a total of 13 board positions. Each board member serves for a two year term and the board elections are staggered. During the 2011 AtBC AGM the following seven (7) positions were elected:

1. Douglas Green – Cariboo Chilcotin Coast Region
2. Lillian Rose – Kootenay Rockies Region
3. Lillian Hunt – Vancouver Island Region
4. Wade Baker – At Large
5. Brenda Baptiste – At Large

6. George Taylor – At Large
7. Paula Cranmer Underhill – At Large

Therefore during the upcoming AGM AtBC stakeholders were invited to apply for the following five (5) positions as the terms were due:

1. Vancouver Coast & Mountain Region
2. Thompson Okanagan Region
3. Northern BC Region
4. Two (2) At Large Positions

Nomination for an AtBC Board position closed Wednesday, October 31st 4:30 PM, 2012 and candidate applications were to be submitted to:

- AtBC Nomination Committee

c/o Linda Calla
 AtBC Industry Services Manager
 600 – 100 Park Royal South
 West Vancouver, BC V7T 1A2

AtBC management ensured that the AtBC Nominations Application packages were posted on AtBC website on October 4th and AtBC email distributions were sent as consistent reminders to AtBC stakeholders on:

- October 5th
- October 11th
- October 17th
- October 30th

AtBC management confirmed the results of the nomination applications that have been approved and qualify for elections at the November 8th AtBC AGM:

1. Vancouver Coast & Mountain Regional
 - a. Three approved applicants –
 - i. Julie Baker: Squamish Lil`Wat Cultural Center
 - ii. Lori Simcox: Takaya Tours
 - iii. Wade Grant: Musqueam Salishan Catering, Golf **Incumbent**
2. Thompson Okanagan Region
 - a. Sharon Bond: Kekuli Café - **Acclamation**
3. Northern BC Region
 - a. Leslie Brown the Haida House at Tllaal and West Coast Resort - **Acclamation**
4. Two (2) At Large Positions
 - a. Four approved applicants –

- i. Julie Baker: Squamish Lil`Wat Cultural Center
- ii. Lori Simcox: Takaya Tours -
- iii. Gloria Valencia: Red Earth Spirit Studio

Incumbent
Incumbent

Delegates attending and properly registered at the AtBC AGM will be required to vote for two AtBC At Large positions from four candidates as well as the Vancouver Coast and Mountain Regional representative from three candidates.

It was noted by the Chairperson, that Gloria Valencia provided her vote by proxy.

Motion 20121108-06 Motion to approve Lyle (Culver & Co.) as a non-partisan, independent Chief Electoral Officer. Moved by Lillian Hunt, seconded by Paula Cranmer-Underhill.

All in favour.
Motion carried.

Candidates in attendance at the AGM were invited to make a 5 minute presentation to the registered AGM stakeholders.

The chairperson also advised the delegates that Gloria Valencia, one of the candidates, was unable to attend because she was attending an important business trade show for her business.

The meeting broke for voting at 2:00 PM. Voting members were allowed 15 minutes to cast their ballot.

At 2:20 PM the Chief Electoral Officer reported the following results:

- Vancouver Coast & Mountains – Wade Grant
- At Large (2) – Lori Simcox, Julie Baker
 - These elected board members, along with the acclaimed candidates were officially elected to the board.

Motion 20121108-07 Motion to destroy the voting ballots. Moved by Terry Raymond, seconded by Brenda Baptiste.

All in favour.
Motion carried.

8. Other...

- AtBC Resolution #1. AtBC bylaws were made available to voting members.

Submitted By:

Aboriginal Tourism Association of British Columbia Board of Directors

Whereas:

Aboriginal Tourism Association of British Columbia (AtBC) has established corporate bylaws to govern the affairs of the society;

And Whereas:

Under article 15.1 it reads:

15.1 Standing Committees

The four Standing Committees of the Society are:

- (a) Governance Committee
- (b) Marketing Committee
- (c) Finance Committee
- (d) Audit Committee

Standing Committees: Governance Committee; Marketing Committee; Finance Committee; Audit Committee to convene as required.

And Whereas:

The current AtBC board meets as a board on a regular basis and has not required the use of additional committees.

Therefore be it Resolved:

That AtBC bylaw article 15.1 be amended by the members in attendance at the November 8, 2012 Annual General Meeting approve the revised AtBC bylaws as presented.

15.1 Standing Committees As Required

The AtBC Board **may establish** four Standing Committees of the Society as required:

- (a) Governance Committee
- (b) Marketing Committee
- (c) Finance Committee
- (d) Audit Committee

Motion 20121108-08 Motion to approve AtBC Resolution #1 as presented. Moved by George Taylor, seconded by Casey Vanden Heuvel. Question called, all in favour. No opposed. Motion carried.

9. Closing Remarks AtBC Chair and Co-Chair

10. Closing Prayer

- George Taylor

Motion 20121108-09 Motion to adjourn the 2012 AtBC AGM. Moved by Wade Baker, seconded by Wade Grant.

All in favour.
Motion carried.

Meeting adjourned at 2:39 pm.